2026 - 2027 HRM's Recreational Trail Maintenance and Operations Grant Application

Deadline to apply is April 17, 2026

Recreational Trails Maintenance and Operations Grants are awarded by HRM to eligible applicants as outlined in the **Administrative Order Number 2020-011-ADM Respecting HRM's Grant Programs for Active Transportation and Recreational Trails** and the **2026-2027 Recreational Trails Maintenance and Operations Grants Terms and Conditions** Applicants must refer to the Evaluation Criteria section to support their application and provide the required documentation, according to the type of project, at the application time.

Save this application template to your computer. Submit the completed application and required documents, no later than the deadline, by email at: martinem@halifax.ca

To arrange other methods to submit the Grant Application, please contact:

Emma Martin, AT Community Projects Coordinator
Transportation and Public Works - Active Transportation
martinem@halifax.ca; c: 902-499-6742

1. Submission Date:

2. Organization Name, Mailing Address, Email, Website:

3. Next AGM date:

4. Registry of Joint Stocks Companies number and latest registration renewal date:

5. Commercial G/L Insurance policy number, value and expiry date - **please attach policy**:

6. Chair(s), Treasurer and/or others authorized to sign agreements: Name, Phone and Email

HALIFAX

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1. Amount requested from HRM towards overall organizational expenses. The expenses **cannot be duplicated** with those requested through the Active Transportation Maintenance and Operations Grant and a **maximum of $2,000** can be requested within the two grans.

2. Please **mark all that apply** as part of your organizational expenses for 2026 - 2027 that are directly supporting the responsibilities resulted from your organization's landowner agreements.

☐Training (relevant to trail maintenance/stewardship/ first aid/ trail patrol/ board governance)
☐Trail Insurance (including Commercial G/L, Volunteers)
☐Membership Dues (including RSJC, NS Trails, HRTA)
☐Travel – Local (for meetings related to maintenance)
☐Computer Software/License (including mapping, website)
☐Office expenses (including office rental, PO Box rental)

3. Please mark below how you communicate/ engage with members and board to receive input regarding conditions and the maintenance program for facilities maintained:

☐Trail stewardship/patrol program
☐Maintenance committee/ working group
☐Board meetings
☐Public surveys
☐Social media
☐Other ways- please describe:

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Recreational Trail Maintenance Plan

1. Name of Recreational Trail/ Park Trails:

2. Overall expected expenses for maintenance of the Recreational Trail as per estimates from previous years' expenses:

3. Amount requested from HRM for Recreational Trail Maintenance Grant - up to $10,000 per facility maintained **(not including the operational expenses request):**

4. **Please mark all that apply** as part of your maintenance plan for 2026-2027 resulted from inspections and routine maintenance needs.

☐Snow Removal

☐Refuse/ Garbage Collections/ Outhouse cleaning services

☐Surfacing, Treadway maintenance (surface repairs- potholes; asphalt, crusher dust; slopes and sub - base)

☐Side of trail maintenance (mowing, shrub, veg removal, tree removal, blowdowns, leaners; sand, seeds & sods and plants to control erosion)

☐Drainage maintenance (culverts repairs/ adjustments; ditching repairs, erosion control measures)

☐Bridge Maintenance (inspection; board repairs, minor bridge repairs)

☐Railing Maintenance (inspection and repairs of railings, fencing)

☐Trail Amenities Inspection and Maintenance (benches, picnic tables, kiosks, maps; garbage bins - cleaning/ repairs; graffiti removal, gates, bollards; outhouse repairs /cleaning services etc.)

☐Signage Maintenance (include all types of signage repaired/ ordered at a sign maker; no new added signage is eligible, unless regulatory signage)

☐Parking lot repairs (potholes filling only, not re-surfacing)

☐Equipment Repair and Maintenance

☐Equipment Rental

Please describe the scope of the work and location for projects marked above:

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5. If some/all work is done by volunteers and supplies are needed, please mark what your organization will purchase, as per the 2026 - 2027 Maintenance Plans:

☐Stone and Gravel
☐Lumber
☐Salt/ Sand/ Sal-Sand- Mix
☐Seeds, plants; sods; topsoil
☐Cleaning Supplies (toilet paper, dog bags)
☐Other Materials (lubricants, hardware, paint)
☐Small Tools
☐Personal Protection Equipment for volunteers (gloves, masks, vests)

6. Describe any other maintenance/repair work required that is not captured above:

7. Any constraints anticipated? How will they be addressed?

8. Project lead (s): Name, Address, Contact (phone and email)

Signature of Project Lead: