

Regional Special Events Program Budget Template

Organization Name:

Event Name:

Notes:

In-Kind value equals the estimated value of goods or services provided in lieu of money

Revenue	\$ Value	In-Kind Value
<i>(Categories listed, for those not identified add under other)</i>		
Halifax Regional Municipality		
Provincial Government		
Federal Government		
Sponsorship		
Donations		
Fundraising		
Tickets/ Gate		
Other:		
Total Revenue	\$ -	\$ -

Expenses		
<i>(Categories listed, for those not identified add under other)</i>		
Programming		
Activity Expenses		
Venue(s)		
Equipment		
Production (Sound, lights, etc)		
Municipal Fees		
Technical		
Marketing		
Advertising		
Administrative		
Volunteers		
Accessibility		
Insurance		
Staff (F/T, P/T, contracts)		
Honourariums		
Other:		

Total Expenses	\$ -	\$ -
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Event Surplus/ Deficit	\$ -	\$ -
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