

HOW TO PAY FOR PARKING

Park using our new system in 5 steps

1 Press any button to start

The screen on the parking station may be black. Press any button to start your session.

1



2

Select payment type

if you're paying with coins or credit swipe, select "coins/swipe".

If you're paying with tap debit/credit or smartphone, select "tap card".

3 Enter plate and zone

Type the license plate number for the vehicle using the keypad.

The zone you are in is already selected. If purchasing time in a different zone, press the "select zone" button and type the letter of your zone.

3



4

Select time

You can select time in 15 minute, 30 minute, or 1 hour increments up to a maximum of 4 hours. Press the "next" button once you have entered your time.

Press confirm if the time and payment due displayed are correct.



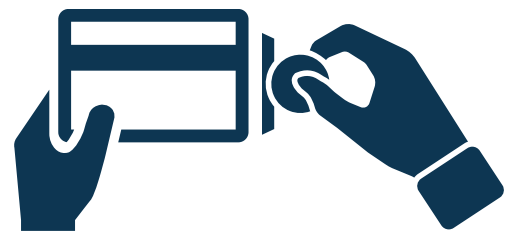
5 Make payment

Paying with coins: add coins when screen displays "Confirm to pay with card or Insert coins to pay total and confirm". Press confirm when Payment Due reads \$0.00.

Paying with swipe: press confirm when the screen displays "Confirm to pay with card or Insert coins to pay total and confirm". Insert card when screen reads "Insert card".

Paying with tap: press confirm when the screen displays "Please confirm and Tap Card when instructed". Tap card when screen reads "TAP card below and wait processing to complete".

5



Or, skip these steps and download the HotSpot app. Pay for parking from the palm of your hand.

Available for Apple and Android devices.

HALIFAX