

Request for review must be made within 14 days of the ticket being issued. Only violations listed on back are reviewable. Please ensure proper documentation as required, is attached. You will be advised of the outcome of your review. Please allow at least 7 to 14 business days for processing.

Please send this form via fax to 902-490-6970 or via email at [parktick@halifax.ca](mailto:parktick@halifax.ca)

Name:

Address:

Phone Number:

Email Address:

Ticket #:

Date of Issue

Plate #:

Reason for Review:

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Review Form Accepted By: \_\_\_\_\_ Location: \_\_\_\_\_

Ticket to be cancelled  Yes  No

Remarks by issuing officer/reviewer:


Officer/ Reviewing Signature: \_\_\_\_\_ Badge #: \_\_\_\_\_ Date: \_\_\_\_\_

In accordance with Section 485 of the Municipal Government Act, the personal information collected on this form will only be used for the purpose of processing this Parking Ticket Enforcement Request for Review. If you have any questions about the collection and use of this information, please contact HRM's Access & Privacy Officer at 490-4390 or [accessandprivacy@halifax.ca](mailto:accessandprivacy@halifax.ca).

### Charge and Description

#### **01 - No Parking (s.143 (1))**

Delivery and service vehicle. Proof such as receipt, invoice or work orders including date, time and location/civic address

Broken down vehicle. Proof such as receipt of repairs or towing

#### **13 - Private Property (s. 149 (1))**

Documentation on letterhead requesting cancellation from the property owner/authorized representative

#### **20 - Accessible Zone Private Property (s. 145 (4))**

Documentation on letterhead requesting cancellation and confirmation of the valid accessible permit (permit #) from the property owner/authorized representative

#### **27 - Accessible Parking Zone (s. 145 (3))**

A copy or permit # of the valid accessible permit

#### **28 - Fire Lane (s. 150 (2))**

If vehicle is not on an HRM approved Fire Lane - Documentation on letterhead requesting cancellation from the property owner/authorized representative

#### **05 - Parking during Winter Ban (4a)**

Physician or surgeon reasonably near his/her office/residence and immediately available for professional calls; or parked reasonably near where he/she is actually engaged in professional duties. Documentation on letterhead requesting cancellation from authorized representative  
Police Officer, a member of the Police of the Canadian Forces, or as a member of the Halifax Regional Fire Service actually engaged in duties

If vehicle was stopped in this zone and actively engaged in loading/unloading from the vehicle.

If vehicle is a taxi and parked at a taxi stand.

If vehicle belongs to a public utility company or corporation parked reasonably near the residence of an operator and immediately available for emergency calls. Documentation on letterhead

#### **42 - Meter Violation (13)**

Deliveries and service vehicle. Proof such as receipt, invoice or work orders including date, time and location/civic address

If the vehicle was stopped in this zone and actively engaged in loading or unloading from the vehicle (no longer than 30 minutes)

No meter # on the ticket