

Community Outdoor Rink Program

Permission and grant application form

APPLICATION DEADLINE: Wednesday, October 3, 2025.

This program allows community groups to operate a community rink on municipal owned property with an intention of encouraging residents to explore outdoor winter activities in their own communities.

Name of applicant organization:

NS Registered Joint Stock number or federal charity number:

Mailing address:

Contact name:

Contact number:

Contact email:

Proposed location of the rink:

**must be on municipally owned property*

Please attach a site plan, showing property features, including:

- paths
- landscape features
- approximate property lines
- nearby buildings

Information to include:

- proposed location of the rink
- dimensions
- water supply
- other relevant details

Are you applying for a grant from the municipality for the required insurance?

No: Attach proof of \$2 million general liability insurance coverage to this application.

Yes: Amount of grant requested (max. \$1,000):

- Attach a quote from a general liability insurance provider to this application.

NOTE: AON Canada offers access to an insurance option which provides groups affordable access to liability insurance. Coverage may be obtained for a wide range of sporting activities. Inclusion in the program is voluntary. Residents may contact any insurance provider to inquire about coverage that best suits their needs. The municipality provides an option for residents to access group liability insurance. Learn more about AON event insurance and how to purchase this option at halifax.instantriskcoverage.com.

**This insurance is not administered by the municipality.*

Community support — describe how the community was informed about the proposed rink:

- a. How many people responded? Describe the feedback from the community:

- b. Were any concerns raised about this proposal and if so, how will your group address those concerns?

PROPOSED OUTDOOR RINK OPERATING BUDGET

Estimated project funding		Estimated project costs	
Source of funding	Amount	Project expense	Amount
Grants	\$		\$
Municipal assistance	\$		\$
Provincial assistance	\$		\$
Fundraising	\$		\$
Other	\$		\$
TOTAL	\$	TOTAL	\$

Describe the water source for the rink.

How many volunteers are required? How many do you have available to assist

How will your group separate public skating from hockey while ensuring equitable time for both? *Note: some insurance providers may not allow hockey in their coverage or may charge additional fees.*

How will the community be informed of rink operations (e.g. hours of use, ice conditions, ice not safe notices, etc.)?

PUBLIC PROJECT EMAIL ADDRESS

The municipality receives requests from members of the public looking to get involved in outdoor rink projects. What email address can we give out for others to contact you to get involved? **Note:** *This information will also be posted on halifax.ca/rec.*

Email address:

**approved for public use*

PRIVACY STATEMENT

*In accordance with Section 485 of the Municipal Government Act (MGA), any personal information collected in this survey will only be used by municipal staff and, if necessary, individuals and/or organizations under service contract with the Halifax Regional Municipality for purposes relating to the processing of your Community Outdoor Rink application. If you have any questions about the collection and use of your personal information, please call **311** or email **contactus@311.halifax.ca**.*

CONDITIONS OF APPROVAL

If a rink is approved by the municipality, the community group will be required to enter into a *Community Outdoor Rink Agreement*, with the municipality setting out the terms under which the rink may operate and the responsibilities of the community group with respect to the rink. Including:

- The funds are to be used **only** for the purchase of insurance by the community group for the rink.
- The community group will be required to submit the receipt showing proof of payment and the amount paid.
- Any funds not spent by the community group for the rink insurance **must** be returned to the municipality
- **NOTE:** Failure to comply with the conditions of the grant may result in ineligibility for any such grant in the following year.

APPLICANT AGREEMENT:

I (the undersigned) submit this application for approval of a community outdoor rink on municipally owned property with the full knowledge and authorization of the applicant organization as identified on this form and have read and understood this form and agree to the conditions of approval.

SIGNATURE:

DATE:

HOW TO SUBMIT YOUR APPLICATION

APPLICATION DEADLINE: 5 p.m. on Friday, October 4, 2025.

EMAIL:

volunteerhelp@halifax.ca

IN PERSON:

Findlay Community Centre
26 Elliot Street, Dartmouth

MAIL:

Darren Hirtle - Outdoor Rink Program
Parks & Recreation
Halifax Regional Municipality
P.O. Box 1749
Halifax, NS B3J 3A5